

# E-database : DELNET Subscribed by Institutional Library

The screenshot displays the DELNET website interface within a browser window. The browser's address bar shows the URL 164.100.247.30. The website header includes the DELNET logo, navigation links such as 'Usage Statistics / Know your ILL-Book Status / Your Account / Contact DELNET / Log Out', and a language selection dropdown set to 'English'. A notification states 'Your account will be inactive in 347 days.' The institution is identified as 'R. C. Patel Institute of Management, Research & Development'. A festive banner for 'Happy New Year 2018' features a stack of colorful books. Below the banner is a search bar with the text 'Search the DELNET Digital Library Resources' and a dropdown menu set to 'All Fields'. A 'Find' button and a link to 'Advanced' search are also present. The main content area is titled 'Full-text Digital Library Resources' and is divided into three sections: 'E-BOOKS' with links to 'E-Books: Read and Download them online' and 'Full-Text Medical Books'; 'THESIS/DISSERTATIONS' with links to 'Global Full-text Thesis and Dissertation' and 'Networked Digital Library of Thesis and Dissertations'; and 'E-JOURNALS (Full-Text)' with a list of categories including Agriculture Science, Architecture E-journals, Arts, Commerce and Science Collection of E-Journals, Dental E-journals, Education E-journals, Engineering and Technology E-journals, Engineering and Technology E-journals : TOC, Full-Text Medical Journals, Hotel Management E-journals, and Law E-journals. The Windows taskbar at the bottom shows various application icons and the system clock indicating 03:26 PM on 18-07-2018.

# Approval of Institutional registration in NDL India

The screenshot shows a Gmail interface in a browser window. The browser's address bar displays the URL <https://mail.google.com/mail/#inbox/15f0a4fc71579820>. The email subject is "Approval of request of Institute of Management Research and Development for Institutional registration in NDL India". The sender is "NDL-Support <ndl-support@iitkgp.ac.in>".

The email body contains the following text:

Dear Kavita Patil,

Your request for Institutional registration facility in NDL India is approved. Please register all the users (students, research scholars, faculty members and staff) of Institute of Management Research and Development, who are not yet registered in NDL India, by clicking the "Add User" button of the NDL India portal available to you after you login to NDL India (<https://ndl.iitkgp.ac.in>).

There are two options: Single User Registration and Bulk User Registration. Single User Registration is self-explanatory. For Bulk User Registration please prepare CSV file, strictly as per the following format, and then upload the file.

- e-mail id (of user)\*
- First Name (of user)\*
- Last Name (of user)

Note that the e-mail id and First Name are mandatory for each person but Last Name is optional. Also there should not be more than 1000 (One Thousand only) users in a CSV file. The registration process gets completed once the registration mails are sent to all the users listed in the file. It may take some time to complete this mail sending process and you may observe the status in the tab "Status".

In case you need to register more than 1000 users, please do this by making multiple files, each file not containing more than 1000 users, and uploading each file separately, and one by one. The next file should be uploaded only when the registration process for the previous file is completed, which may be confirmed from the "Status" tab.

Since new students, faculty, staff join every 6 months, please collect details of new users enrolled in Institute of Management Research and Development every 6 month period and get them registered in NDL India.

If you face any problem or need any clarification, please get in touch with us at [ndl-support@iitkgp.ac.in](mailto:ndl-support@iitkgp.ac.in).

We solicit your cooperation in getting all users of Institute of Management Research and Development registered in NDL India regularly.

Let's all enjoy NDL India!

Best Regards,  
The NDL India team

## Login to NDL: Access Window

The screenshot displays the National Digital Library of India (NDL) website interface. The browser's address bar shows the URL <https://ndl.iitkgp.ac.in>. The website header includes a search bar with the text "Enter your search key...", a language dropdown set to "English", and a search button. The main content area features a large banner with the text "10 million items have been authored by 3 lakh authors" and a word cloud of author names including Kumar A, Balaram P, Yadav J S, Narlikar J V, Rao C N R, Wani S P, Jacob K T, Raman CV, Snigh A, and Sood A K. A sidebar on the left contains navigation links: "About NDL India", "Learning Resource Type", "Subject Domain", "Featured Sources", and "News and Events". On the right, the "Activity Area" section displays a personalized greeting: "Hello, Kavita Patil" and "Welcome to National Digital Library of India", along with a list of recommended activities and buttons for "Browse" and "Search". The footer contains a navigation menu with links for "About", "Disclaimer", "FAQ", "Help", "Institutional Registration", "Sponsor", "Contact", and "Career", as well as a "Feedback" button, social media icons for Facebook, Twitter, YouTube, and LinkedIn, and app download buttons for Google Play and the App Store. The system tray at the bottom shows the Windows taskbar with various application icons and the system clock indicating the time as 10:04 AM on 18-07-2018.